

# April 2025

Monday	Tuesday	Wednesday	Thursday	Friday
	<p><b>1</b> <u>Edit and complete Driftwood or Clearbrook Farms order for:</u> Friday</p>	<p><b>2</b> <u>EZ Steps Menu Plan Quantities (ALL Sites)</u> <u>April. 28 – May. 2</u></p> <p><u>Edit and save Shopping list - M/F, G/S, CK, Goldstar and Chemical</u> <u>April. 21 – April. 25</u></p> <p><b>*Remember shopping list for M/F and G/S April 24 Unassigned Day should have been moved to the last scheduled delivery per March 25 Ordering Calendar</b></p> <p><u>Edit &amp; complete Driftwood or Clearbrook Farms order for:</u> Next Monday</p>	<p><b>3</b> <u>AFSS Review</u> <u>April. 21 – April. 25</u></p> <p><u>Create and Print Production Worksheet for following week:</u> <u>April. 7 – April.11</u></p> <p><u>Edit and complete Driftwood or Clearbrook Farms order for:</u> Next Tuesday</p>	<p><b>4</b> <u>Consolidation for Shopping list M/E, G/S, CK, Goldstar and Chemical</u> <u>April. 21 – April. 25</u></p> <p><u>Edit and complete Driftwood or Clearbrook Farms order for:</u> Next Wednesday</p>
<p><b>7</b> Print and Review Receiving Tickets the week of: <u>April. 21 – April. 25</u></p> <p>Any adjustment for receiving tickets for ALL Vendors must be emailed to Vendors by <b>3:00PM.</b> NNC Adjustments <b>12:00 PM</b></p> <p><u>Edit &amp; complete Driftwood or Clearbrook Farms order for:</u> Thursday</p>	<p><b>8</b> <u>Edit and complete Driftwood or Clearbrook Farms order for:</u> Friday</p>	<p><b>9</b> <u>EZ Steps Menu Plan Quantities (ALL Sites)</u> <u>May. 5 – May. 9</u></p> <p><u>Edit and save Shopping list - M/F, G/S, CK, Goldstar and Chemical</u> <u>April. 28 – May.2</u></p> <p><u>Edit &amp; complete Driftwood or Clearbrook Farms order for:</u> Next Monday</p> <p><u>Edit &amp; complete Driftwood or Clearbrook Farms order for:</u> <b>April 14-18 Open Site Only</b></p>	<p><b>10</b> <u>AFSS Review</u> <u>April. 28 – May. 2</u></p> <p><u>Create and Print Production Worksheet for following week:</u> <u>April. 14 – April.18 Open Site only</u> <u>April. 21 – April.25</u></p> <p><u>Edit and complete Driftwood or Clearbrook Farms order for:</u> <u>April 21-23 All site</u></p>	<p><b>11</b> <u>Consolidation for Shopping list M/E, G/S, CK, Goldstar and Chemical</u> <u>April. 28- May. 2</u></p> <p><u>Edit and complete Driftwood or Clearbrook Farms order for:</u> No Action</p>
<b>14</b> Spring Recess	<b>15</b> Spring Recess	<b>16</b> Spring Recess	<b>17</b> Spring Recess	<b>18</b> Spring Recess
<p><b>21</b> Print and Review Receiving Tickets the week of: <u>April. 28 – May. 2</u></p> <p>Any adjustment for receiving tickets for ALL Vendors must be emailed to Vendors by <b>3:00PM.</b> NNC Adjustments <b>12:00 PM</b></p> <p><u>Edit &amp; complete Driftwood or Clearbrook Farms order for:</u> <u>Thursday Open Site Only</u></p>	<p><b>22</b> <u>EZ Steps Menu Plan Quantities (ALL Sites)</u> <u>May. 12 – May. 16</u> <u>May. 19- May. 23</u></p> <p><u>Edit and save Shopping list - M/F, G/S, CK, Goldstar and Chemical</u> <u>May. 5 – May.9</u></p> <p><u>Edit &amp; complete Driftwood or Clearbrook Farms order for:</u> Friday</p>	<p><b>23</b> <u>AFSS Review</u> <u>May. 5 – May. 9</u></p> <p><u>Create and Print Production Worksheet for following week:</u> <u>April. 28 – May. 2</u></p> <p><u>Edit and complete Driftwood or Clearbrook Farms order for:</u> Next Monday and Tuesday</p>	<p><b>24</b> Unassigned Day</p>	<p><b>25</b> <u>Consolidation for Shopping list M/E, G/S, CK, Goldstar and Chemical</u> <u>May. 5- May. 9</u></p> <p><u>Edit and complete Driftwood or Clearbrook Farms order for:</u> Next Wednesday</p>
<p><b>28</b> Print and Review Receiving Tickets the week of: <u>May. 5 – May. 9</u></p> <p>Any adjustment for receiving tickets for ALL Vendors must be emailed to Vendors by <b>3:00PM.</b> NNC Adjustments <b>12:00 PM</b></p> <p><u>Edit &amp; complete Driftwood or Clearbrook Farms order for:</u> Thursday</p>	<p><b>29</b> <u>Edit and complete Driftwood or Clearbrook Farms order for:</u> Friday</p>	<p><b>30</b> <u>EZ Steps Menu Plan Quantities (ALL Sites)</u> <u>May. 27 – May. 30*</u> <u>June. 2 – June. 6*</u></p> <p><b>*Remember this will create shopping list for M/F or G/S deliveries for May. 26 Holiday, these shopping lists must be moved to the last scheduled delivery for the week of May. 19 – May. 23</b></p> <p><u>Edit and save Shopping list - M/F, G/S, CK, Goldstar and Chemical</u> <u>May 12-May 16</u></p> <p><u>Edit &amp; complete Driftwood or Clearbrook Farms order for:</u> Next Monday</p>	<p><b>Note: Onesource Horizon Communications are turned off on Consolidation Day for Shopping list</b></p>	